

Reserved Appointment Agreement

Dear Patient,

An appointment time has been reserved specially for you. This convenient appointment system helps our office run smoothly for both our patients and our team. We schedule an appropriate amount of time for your treatment, and we take pride in staying on schedule, preventing any unnecessary waiting time. We want you to know that we value and honor your time!

When making an appointment, please be sure that your other obligations allow you enough time to arrive promptly for your dental visit. Your cooperation allows us to be on time for your appointment and our other patients.

If you know that you will be arriving 5 or more minutes late, please call before you come. This way, if it becomes necessary to reschedule your appointment, you will have avoided a hurried trip to the office and made it possible for us to give that time to a patient who is waiting on our VIP list.

If you find you are unable to keep your scheduled appointment, please call in advance so that we may reschedule you at a more convenient time. There will be no charge if we are notified at least 48 business hours before the scheduled appointment. Should you fail to contact us with less than 48 business hours 'notice:

A minimum charge of \$50.00 per visit for the missed appointment time (relative to the treatment scheduled).

If you are a family of 2 or 3 scheduled for the same time and find that one of them is not able to attend, please try to keep the other appointments to avoid multiple charges for each of missed appointments.

Thank you for your cooperation, courtesy, and understanding.

Your Complete Health Dental Team,

Caring Convenient Dentistry

Print Name

Signature